

Annual Report
Student Activities Center Board of Governors
2009-2010

Membership:

Suza Khy | USAC Representative (Chair)

Lydia Avila | CPOSA Representative

Katrina Vo | CPO/SIAC Representative

Layhearn Tep | CPO/CRC Representative

Alborz Jooyaie | GSRCOC Representative (Vice Chair)

Ryan Roberts | GSA IVP Representative

Brienne Adams | GSRPC Representative

Lisa Dillman | GSWCOC Representative

Vusisizwe Azania | Student & Campus Life Representative

Donna Tenerelli | Manager Naval Sciences

Tina Oakland | Student Affairs Representative

Cultural & Recreational Affairs Staff:

Mick Deluca | Director, Cultural & Recreational Affairs

Rudy Figueroa | Assistant Director Facility and Event Operations

Dion Veloz | Student Activities Center Manager

Mary Coleman | Executive/Administrative Specialist

USAC: Undergraduate Student Association Council
CPOSA: Community Programs Office Student Association
CPO/SIAC: Community Programs Office Student Initiated Access Center
CPO/CRC: Community Programs Office Campus Retention Committee
GSRPC: Graduate Student Resource Center Program Committee
GSA IVP: Graduate Student Association Internal Vice President
GSRCOC: Graduate Student Resource Center Oversight Committee
GSWCOC: Graduate Student Writing Center Oversight Committee

The Student Activities Center Board of Governors met ten times this year and has had quite a productive year. With the rise of student involvement, space has become limited and the Board this year came up with a plan to address student spatial needs. In addition, the Board came up with alternate ways to redistribute and create space for a lactation center, gender neutral restroom and sustainable practices.

Student Spatial Needs – Extension of the Student Activities Center Proposal

Student groups and projects have expanded since the inception of the Student Activities Center (SAC). These tenants within the SAC serve the UCLA community on campus with a multitude of services for graduate and undergraduate students. Coupled with the increase of student involvement, the budget cuts around campus have students coming to retrieve services that are now only offered by the tenants in the SAC.

The Board reviewed a proposal that sought to construct a wing to the SAC which will accommodate the growing spatial needs for graduate and undergraduate students. The proposal called for an extension of the SAC that is technologically advance, sustainable, and handicap accessible. The building would include additional conference rooms, office space, a non-denomination prayer room, mirror room, lactation site, lecture rooms, and study halls. The Board heavily discussed that additional space was a necessity to perform the services well. The graduate student representatives stressed how the graduate student resource center had inadequate space. The graduate student resource center has difficulty in accommodating large meeting spaces and small private space for writing sessions. The undergraduate student representatives also stressed the need for small private space for confidential counseling sessions, large meeting spaces, and more recreational spaces. The Board came to a clear conclusion that space was a priority. The proposal asked to hire a consultant to perform a feasibility study and master plan of the extension building. However before doing so, it was

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recommended to the Board to perform a student spatial needs assessment in order to quantify and assess the needs of the tenants. Therefore the Board voted to approve for an assessment of student spatial needs for the implementation of the extension of the SAC. With a unanimous vote, the Board approve for the extension of the SAC upon review of the student spatial needs assessment. A student spatial needs assessment workgroup was developed to create a survey to distribute to tenants and assess the results.

Student Spatial Needs Assessment

The workgroup developed two types of assessment. The first was a preliminary assessment given to the Directors of the Tenants within the building. This provided for the perspective of the directors who have oversight and would understand the overall need of the particular entity. The second assessment was an online survey given to all groups that use the SAC. The questions were designed to assess the who uses the facilities, what type of rooms were needed, the capacity for the usage of the room, and the time of usage of the rooms.

Once the assessments were done, the proposal was proposed to the Vice Chancellor of Student Affairs. The Vice Chancellor agreed that space for students is a crucial need that needs to be addressed. However, the Vice Chancellor wanted to broaden the scope and incorporate other graduate and undergraduate entities to develop a master plan for student space. Therefore, a workgroup was created in the summer to plan and discuss short and long term approach to meet student spatial needs.

Pauley Pavilion

The renovation of Pauley Pavilion brought forth many concerns of the role of the Board to decisions regarding the fees to the SPARC Referendum, to which the Board has oversight. An executive decision by Vice Chancellor of Student Affairs determined an allocation of \$10 million dollars from students' fees of the SPARC Referendum to the Pauley Pavilion renovation project. However due to the urgency of the decision, the decision to fiscally support the project was made without consultation of the Board. Thus, the Board inquired about its role in decision making process because the decision was made in violation of the operating charter. The Vice Chancellor of Student Affairs clarified that the Pauley Pavilion renovation project should have gone through the review of the Board first. But due to the urgency of the project, the review from the Board did not happen. The Vice Chancellor of Student Affairs assured the maintenance of the integrity of proposal process in years to come.

The fiscal support of \$10 million to the Pauley Pavilion renovation project was retracted once a new funding source was identified.

Meeting Room Reservations

The graduate students presented to the Board a proposal to consider allocating Basement Room 4 to the Graduate Student Resource Center. The Graduate Student Resource Center has long outgrown the space in the Student Activities Center. The Board acknowledged the growing needs of the graduate student body on campus. However, the need for more space for services to students is a widely felt issue across the board with all students, graduates and undergraduates, and entities on campus. The graduate students identified that the difficulty in reserving rooms, especially facilities for graduate student programming, was primarily during business hours. The Board decided to allow the Graduate Student Resource Center to manage Basement Room 4 from 8am-5pm during Fall, Winter, and Spring Quarters. Recreation will continue to manage Basement Room 4 after 5pm and during the summer.

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Gender Neutral Restrooms, Lactation Site, and Food Closet

The Gender Neutral Restroom was an initiative that was discussed on the Board for the past two years. The Board this year has been working side by side with the LGBT center and CRA to locate a suitable area for the Gender Neutral Restroom. The Board capitalized on the move of the swim team from the SAC Gym Pool locker rooms this year to shift some room arrangements to be able to convert one of the rooms either 100D or 100C as the gender neutral restroom, the current food closet room to become the new lactation site, and the conversion of the locker rooms to a bigger room for the food closet. The Board approved of the decision to shift and move around room arrangements for these three elements of the SAC.

Technology

Technology is becoming an increasingly important attribute for the academic and personal well being of our students. The Board discussed the importance of technology as a mechanism for students to effectively communicate with one another and proceed with the functionality of the services. Some of the items discussed were: upgrading the television sets in the SAC Basement Rooms, supplying projectors into big conference rooms, and implementing monitors along the hallways of the SAC. The upgrade of the television sets is necessary because some of the television sets are not working and/or does not have the compatibility for the newer formatted discs (i.e. Blue-ray discs). The television set is crucial for upgrading since it is necessary for some of the tenants to use in programming and other services. The projectors in big conference rooms aid in the functionality of the meetings and saves time for the tenant and student. The equipped projector in the room will ensure that as a technology resource available at all times. Lastly, the monitor screens along the hallways of the SAC will promote sustainability and building upkeep. Wall maintenance has been a challenge in the SAC where student groups and tenants post flyers and posters along the walls of the building without appropriate tape. The inappropriate tape deteriorates the walls and oftentimes leaves a residue that damages the wall and is visually unappealing. The implementation of the monitors will eliminate these concerns and save paper by emitting the announcements electronically. These were some of the suggestions the Board discussed.

In order to maintain the proposed technology enhancements, the Board agreed to develop a new category in the BMOER entitled "Technology Enhancements for SAC." This line items will ensure that the technology equipment is maintained and can sustain multiple years of usage. The Board recommended the technology improvements to be monitored by the Technology Manager of the SAC.

Development of Multi-Use Gym

The Board approved the idea of converting the SAC 3rd floor gym into a Multi-Use gym. This will occur through the installation of acoustical panels for the gym. The installation of this item will enable sound to remain in room. With better sound, the gym will be able to support multiple programming for the tenants in the SAC – such programming includes but is not limited to workshops, conferences, and/or banquets.

Sustainability

The Board developed a sustainability workgroup to look into ways to reduce cost and improve sustainability measures to the SAC. The workgroup had multiple discussions on both short term and long term ideas for building sustainability. For the short term, the Board agreed to the proposal to install two water hydration stations; one will be installed near the pool and the other near the gym. The installation of the hydration stations will promote a sustainable living culture

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to the students and tenants of the SAC. The Board approved for the addition of recycling paper and can/bottle boxes throughout the building to further promote recycling and sustainable practices. For the long term, the workgroup discussed changing the ventilation system of the building. The workgroup acknowledge that the long term sustainability discussion will need to occur with the sustainability committee of the university.

Budget Request Summary for 2009-2010

BMOER

Total: \$ 538,416.71

EMR

Total: \$ 225,992.93

Recommendations

Many of the items budgeted for this year requires adequate follow up for the next year. The follow up includes the restructuring of the Gender Neutral bathroom, lactation site, and food closet, the technology enhancements of the building, the conversion of the SAC gym to a multi-use gym, and the development of a master student spatial needs plan. I encourage the next Board to continue the sustainable efforts and propose innovative solutions to maintain and advocate for student spatial needs.