

**Student Activities Center Board of Governors Meeting Minutes**  
**May 22, 2017**  
**Conference room 105D**

Attendees: Lenh Voong, Megan van der Toorn for Raja Bhattar, Angelica Molina,

Absent: Mika Sugawara, Papu Togafau, Susan Martinez, Stephen Tsay, Saul Garcia, Ioan Istrat, Victoria Sanelli, Rick Wan,

Guests: Dion Veloz, Mary Coleman

**Agenda**

1. Approval of Agenda
2. Approval of Minutes
3. New Business
  - a. Building Maintenance
4. Updates
  - a. Building Manager
  - b. Tenants
  - c. Vice Chair
  - d. Chair
5. Announcements
  - a. SAC Facilities Improvement Form 2017-18 due May 12<sup>th</sup>, 5pm

Quorum was not met at this meeting,

**Approval of Agenda**

Not accomplished due to lack of quorum.

**Approval of Minutes**

Not accomplished due to lack of quorum.

**New Business**

- Pended until next meeting due to lack of quorum.

**Updates**

Building Manager, DV

- The lock on the door to the Lactation Space was changed. It is now a key lock which automatically locks when the door is closed. This will provide better privacy and security. The signage will be changed to better reflect use of the space. The chair of the Lactation Space was soiled and staff have purchased a replacement chair.
- DV in partnership with Raja Bhattar, Director of the LGBTQ, is assessing changing the lock to the gender neutral restroom. Currently it is a key lock only and if a user forgets to lock the door, the space remains unlocked until someone locks it. During building open hours, local transients have taken advantage of this situation, leaving the room in a mess.
- Regarding the SAC budget which will be presented and discussed next week,
  - SAC tech upgrades will be a carry-over item on the budget. DV has obtained quotes from Samsung and is working with Panasonic to develop their quotes on a multi-building system.
  - Funding for the CPO Food Storage Closet is in development with Mick Deluca, AVC Campus Life and Tony Sandoval, Director, CPO.
  - SAC staff in partnership with the MSA and SAC tenants are working to enhance the shade and privacy of the pool deck. This improvement will benefit all users groups and may be funded in part or in whole by the PRG. Approximate cost is estimated to be \$50,000. DV and staff are in process of obtaining quotes. LV inquired if this was a new

project. Per DV it has been brought up with prior Boards. He has also spoken with Chidera Izuchukwu, CPO Internship Director/Office Manager, for input on the project.

- The status of the acoustic paneling project for the SAC Gym is currently “to be determined” and may or may not be included in the 2017-18 proposed budget. Discussions with Athletics to partially fund the project have stalled. Quotes on prior budgets are currently out of date. Current cost estimate is \$300,000 - \$350,000.
- MvdT inquired regarding tech upgrades. Per DV he is researching placement of digital screens and digital signage throughout out the SAC. This project was initially discussed with last year’s SAC BOG with emphasis on determining who would be responsible for management of the system. No outcome was achieved. Samsung has provided quotes on a system that includes digital signage as well as pads outside of each conference room that would provide real time ability to view schedules and book rooms. This system would benefit all tenants and groups using the SAC. Management of the system, including content management, will need to be vetted by the Board.

Tenants - None

Vice Chair - None

Chair – LV; The next meeting is Monday, 06/05, week 10, in the CPO conference room, 105D. This meeting will be scheduled for 2 hours as it is the final meeting of the academic year and includes SAC improvement requests and budget review and discussion.

**Announcements – See above.**

The meeting was adjourned by LV at 1:28pm.