



Instructional Tennis Instructor Job Description

Job Title: Tennis Instructor – UCLA Instructional Tennis Program

Location: UCLA, Sunset Canyon Recreation Center Tennis Courts – Los Angeles, CA

Job Type: Part-Time / Seasonal / Hourly]

Reports To: Michael Garafola | Instructional Tennis Program Coordinator | UCLA Recreation

Compensation: \$19.00 hourly

Job Summary:

We are seeking enthusiastic and knowledgeable Tennis Instructors to join our Instructional Tennis Program. The ideal candidate will be passionate about teaching the game of tennis, have excellent time management skills, and be comfortable working with players of all ages and skill levels. The Tennis Instructor lead engaging, safe, and effective tennis sessions that foster both skill development and a love for the sport.

Key Responsibilities:

- Deliver structured, progressive, group tennis lessons tailored to a diverse range of participants, including UCLA undergraduates, graduate students, faculty, staff, and club members, following curriculum guidelines set by the UCLA Program Coordinator and Lead Instructor.
- Maintain punctuality and manage class time efficiently to maximize court time and participant engagement.
- Provide constructive feedback to players to improve technique, strategy, and overall performance and communicate regularly with participants regarding progress, goals, and other updates as needed.
- Promote sportsmanship, teamwork, and enjoyment of the game.
- Ensure the safety of all participants by enforcing facility rules and proper use of equipment.
- Maintain a positive and professional atmosphere that reflects UCLA Recreation's commitment to excellence.

Qualifications:

- Proven experience as a Tennis Instructor or Coach preferred.

- Strong knowledge of tennis techniques, strokes, rules, and strategies.
- Ability to effectively teach a diverse range of ages and abilities.
- Excellent communication, interpersonal, and motivational skills.
- Strong organizational and time management skills.
- Ability to work mornings, afternoons, evenings, weekends depending on program needs.

Physical Requirements:

- Ability to move actively for extended periods of time in various weather conditions.