

Student Activities Center Board of Governors Meeting Minutes
April 2, 2014
CPO Conference Room

Attendees: Rocio Trujillo, Angela Sanchez, Valerie Shepard, Rohit Maharaj, Jessie Rosales, Susan Jensen for Paolo Velasco, Kashif Iqbal, Raja Bhattar, Donna Tenerelli, Stacey Meeker, Brittany Bolden

Absent: Nicole Robinson for Nina Drucker

Guests: Mick Deluca, Toyin Ogunleye, Mary Coleman

Agenda:

I. Approval of Agenda (2 min)

II. Approval of Minutes (2 min)

III. Updates (10 min)

Building Manager

i. Building Updates

ii. Project Updates

Tenants

Vice Chair

Chair

IV. Subcommittees (20 min)

➤ Discuss Ideas

➤ Set Goals

➤ Create a timeline

➤ Set a Time to themselves to Meet with Facilities to discuss Quotes

➤ Meet this week or before next Wednesday to solidify your subcommittee plans.

➤ Give a Brief Summary of what was discussed at the end of the meeting

V. Announcements

Approval of Agenda

RT provided each member with a copy of the meeting agenda, provided time to review and comment. There were no modifications to the agenda. AS motioned to approve the Agenda and this was second by RM.

Approval of Minutes

MC had emailed the Minutes of the meeting of 03-06-14 to the members ahead of this meeting. There were no corrections to the Minutes, AS motioned to approve the Minutes and this was second by RM.

Updates

Building Manager/Building Updates/TO

- Window washers are at work in the SAC and should finish Thursday. If there are conflicts with their working in your area please contact TO/DV so they can reschedule.
- There is an open position at the SAC Front Desk. TO will send out application to BOG members/units and the open position can also be viewed at <http://www.recreation.ucla.edu/jobs> Deadline for applications is Friday 04/04/14 at 5pm.

- TO/DV will meet/do walk-through with Facilities to get an estimate on converting the basement men's room into a separate gender neutral/ADA accessible restroom. The basement women's room will remain as it is for the time being. Work on the project may start this academic year.
- Unit Proposal season is upon us so please formulate needs and submit to TO/DV asap so that they can get estimates.

Project Updates

- Tenants
 - RB noted that the improvements of the LGBT have been accomplished and expressed his thanks to the SAC BOG, DV and TO.
 - VS noted that the GSWC is happy with their new front desk.
- Vice Chair -none
- Chair
 - RT advised that she will be sending an email to the members regarding how to craft and submit unit proposals to DV/TO as well as timeline.

Subcommittees

AS noted that her subcommittee; Space & Community Relations met and are interested in developing the Transfer Student Resource Center into a space that is separate from the Bruin Resource Center. MD noted that the only way to grow space in the SAC is for a unit/tenant to leave the premises. He advised that the subgroups are to identify needs rather than engage in developing solutions. Needs are to be identified and quantified with no value judgments attached.

Time was built into this meeting to enable the subcommittees to meet and discuss ideas, goals and timelines of completion. At the end of this time they were to come back and present their input/goals. There was a brief discussion if the subcommittees will meet at each SAC BOG meeting or on their own. The subcommittees are to also meet on their own as not all members could attend today's meeting.

Space & Community Relations: Nicole Robinson, Angela Sanchez, Jessie Rosales

- Research and recommend on emerging space needs.
 - Will follow-up on space in general for student activities.

Sustainability and Maintenance: Brittany Bolden, Valerie Shepard

- Research and recommend on building safety and HVAC.
 - BB is working on a tenant maintenance survey which will be presented to the BOG at the next meeting. Members are to take back to their units and there will be a 2 week deadline for completion and return.
 - Hand dryers in restrooms.
 - Low-flow toilets

Future Improvements and Technology: Rohit Maharaj, Kashif Iqbal, Stacey Meeker, Rocio Trujillo, Raja Bhattar.

- Building preparedness-earthquake kits, walkie-talkies
 - MD noted that ultimately survival supplies are a personal responsibility. RM suggested supplying one earthquake kit per unit.
 - Evacuation drills can be reviewed but the rule of thumb across campus is get to the highest ground in-case the Stone Canyon dam breaks. (yes, seriously)
- Phone charging stations
- Blind replacement/cleaning

- Solar panels
 - Size needs for panels as well as composition of SAC roof and historical designation of building are impediments to solar panels.
- Waterless urinals
- Murals on basement walls.
 - This was discussed a few SAC BOGs ago without resolution.
- Increase lights in basement
 - This was in fact done a few years ago but there were tenant complaints and they were removed.
- Better unit signage.

The meeting was adjourned at 2:04pm by RT.