

Student Activities Center Board of Governors Meeting Minutes
June 04, 2014
Student Activities Center, CPO Conference Room, 105D

Attendees: Rocio Trujillo, Paolo Velasco Diana Martinez for Angela Sanchez, Rohit Maharaj, Stacey Meeker, Nicole Robinson for Nina Drucker, Valerie Shepard, Donna Tenerelli, Vicki Sanelli, Kashif Iqbal, Brittany Bolden

Absent: Jessie Rosales, Raja Bhattar,

Guests: Mick Deluca, Dion Veloz, Toyin Ogunleye, Mary Coleman

Agenda:

1. Approval of Agenda
2. Approval of Minutes
3. New Business
 - a. Addendum
 - b. Proposal Voting
4. Updates
 - a. Subcommittees
 - b. Building Manager
 - c. Tenants
 - d. Vice Chair
 - e. Chair
5. Announcements

Approval of Agenda

RT provided each member with a copy of the meeting agenda, provided time to review and comment. There being no modifications BB motioned to approve the agenda and PV second the motion. The agenda was approved by consensus.

Approval of Minutes

MC had emailed the Minutes of the meeting of 05-28-14 to the members ahead of this meeting. There were no corrections to the Minutes. There being no modifications KI motioned to approve the minutes and NR second the motion. The Minutes were approved by consensus.

New Business

- **Addendum**
 - RM advised that the CPO which has oversight of 24 vehicles has had incidents of vehicle theft resulting in the need to increase security and control of access to the vehicle keys. He provided a request to replace the key box in room 106. Per RM costs including labor are estimates only.
 - SM noted that this was an important request and obviously nothing that was thought up at the last minute. She inquired as to why it had not been submitted with all of the other requests. Per RM this had been an ongoing discussion regarding the best way to handle access as well as how to fund it.
 - DV noted that he can quickly pull together an estimate that the Board could do a virtual vote on. MD suggested rather that the proposal be considered an emergency need for this year and use current budget's contingency funds rather than add on to next year's budget. The Board could motion to approve up to a specified dollar amount. ND motioned to apply the expense to the current budget's contingency fund. Inquiry was made regarding the current amount of the contingency fund, (\$50,000). KI second the

motion to apply the expense to the current budget's contingency fund however no dollar amount was determined. Vote was taken; 10 approve, 0 against, 0 abstain.

Proposal Voting

- There was a brief general discussion regarding the mechanism of voting on the submitted/discussed proposals. Should voting be done per individual proposal or as part of the over-all budget?
- DV reviewed the items updated on the budget since the last meeting.
- There was a general review and discussion of the proposed budget with ample time for Q&A.
- All questions were answered and a vote on the budget was undertaken. The SAC 2014-15 budget was approved: 10 approve, 0 against, 0 abstain.

Updates

Subcommittees

- There were no subcommittee updates.

Building Manager

- DV provided an update on the pool deck policy suggestions and provided a handout for review. It was suggested by KI that pool deck policy when finalized be added to the Charter. RT and RM suggested pending this for the next Board. ND suggested a motion to approve provisionally. MD suggested that the proposed policy be piloted through fall quarter to see how it works and readdressed by the Board during winter quarter.
 - BB suggested adding that the booking tenant pay for the lifeguard.
 - Clarification was requested for hours of use.
 - Per TO hours of use not to interfere with pool programming or tenant office hours as some tenants, (ROTC) overlook the pool deck. Nothing has been set in stone and is open to modification.
- A vote was taken; 9 approve, 0 against, 0 abstain.

Tenants

- PV noted that the Veteran's reception held at Wolfgang Puck's was a nice event and that Puck's is a good facility for a reception.
- KI inquired regarding what happens to the Board over the summer. DV noted that there was no official business conducted, however, he would like to meet with tenants regarding the EAP and projects.

Vice Chair - None

Chair - None

The meeting was adjourned by RT at 2:00pm.