Esports Logistics Coordinator

Logistics Coordinators are responsible for assisting in overseeing event operation logistics, from event management to tournament administration for the UCLA Esports Program.

Job Qualifications

- Currently enrolled as a UCLA student
- Professionally represent UCLA Recreation
- Complete a background check
  Strong organizational and time management skills
  Strong written and verbal communication skills.
  Strong teamwork skills.
  Creative mindset in problem-solving and resource management.

Job Expectations

- Brainstorming, planning, and managing tasks for each Flagship esports event from the ground up alongside the Esports Coordinator.
- Organizing recruitment efforts for student volunteers for various volunteer positions during flagship events, including creating and managing a communication Discord server, registration forms, volunteer registrations, and working with the Marketing Coordinator to promote volunteer positions.
- Scheduling volunteers for shifts for events.
- Managing the stage and acting as a liaison between all SECs working on broadcast, marketing, and other logistics for flagship events.
- Organizing and overseeing load-in and load-out of events, coordinating with other SECs and event volunteers to ensure that event gear arrives on-site, is set up correctly, is tracked, and is returned correctly for every event.
- Writing and overseeing any rules/rulebooks as needed, enforcing rules for events, and acting as the main point of communication between event organizers and attendees/competitors.

Pay Rate

- $19.00 per hour

Apply and Contact:

Please direct any questions about this position to syen@recreation.ucla.edu.

To apply, please complete this interest form.

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