

**Student Activities Center Board of Governors Meeting Minutes  
November 16, 2012  
Plaza View Conference Room**

Present: Vanessa Thulsiraj, Stacey Meeker, Valerie Shepard, Molly Katz, Rohit Maharaj, Brenda Gutierrez, Kenneth Ramos, Paolo Velasco, DeMarcus Jenkins, Vicki Sanelli

Absent: Amanda Morrall

Guests: Dion Veloz, Mary Coleman.

**Agenda**

1. Approval of Minutes
2. Building Updates
3. Election of Officers
4. Open Forum

**Approval of Minutes**

Each member was provided with a copy of the minutes of the meeting of 11-02-12 and provided with time for review. PV noted the misspelling of his name and SM & VS noted correction to name of the GSA committees that each appoints a representative. There being no other corrections the minutes were approved by consent.

**Building Updates – DV**

- Lactation Station: all furniture/items received, curtain installed and hopes to have up and running next week.
  - Genoveva Cortes' recommendations followed.
  - Signage is up and will be uncovered next week.
  - This is a trial and error period to determine best hours, etc.
  - The lactation station is in a tenant break room so lunch hour needs to be avoided.
  - Anticipated to be open 1 ½ hours in the morning and 1 ½ hours in the afternoon/evening. Room to still be open for tenant use, however, the room can be locked when needed as the lactation station.
  - PV requested clarification regarding other lactation stations. Per DV Pauley Pavilion is supposed to have one and then SAC.
- Thanksgiving Holiday hours will be posted by DV but he anticipates early closure on Wed 3:00 or 4:00pm. Tenants can stay beyond building closure. DV will notify tenants of hours.
- Winter Holiday Hours: SAC only to be closed during the break as part of the overall campus closure. DV will email the holiday schedule when finalized.
  - SAC & North pools will be closed 12/16-01/06. SCRC pool will be open.
  - VT inquired why the change in the holiday closure. Per DV it is to accommodate the increased number of students who will remain on campus over the winter break.
- There will be an Active Shooter Drill on 12/17. Most departments should have been contacted by Julia Kurtz to prepare.
  - The SAC EAP team, which consists of 1 person from each unit, will update units on the drill and how to respond. Each EAP unit rep will communicate with their own unit.

- ROTC, CPO, BRC confirmed receiving training at some point. VS noted that the GSRC has not been contacted. DV will follow-up and suggested VS ask Christine Wilson if she was contacted.
- SAC Assistant Manager Toyin Ogunleye will start on 12/03. Toyin will take a leadership role in staffing, scheduling and student training. DV will introduce Toyin to the units.

### **Election of Officers – DV**

DV provided a background regarding election of officers; super quorum is required, officers are students only and can either be nominated by someone or self nominated. Once nominated each candidate will address the Board regarding their interest and leadership style. Nominations were opened for the office of Chair. MK nominated RM and he accepted the nomination. VT nominated DJ who also accepted the nomination.

- RM noted his interest in the position and his interest and history with the SAC and provided a handout of his platforms for the year.
  - Develop strong tenant relations within the SAC by meeting with each unit to see what their needs are and if they are being met. Another goal is to develop relationships with each unit.
  - Perform green/sustainability assessment in order to reduce energy & waste consumption & cost. Assess how to increase greening of SAC.
  - Building assessment for modernization of facilities within the SAC to keep it current and relevant.
  - Follow-up on discussions regarding student space needs. Work with & together with everyone.
- DJ noted his interest in the position and provided his foundation background, his experience as an educator and as someone who has been on several campuses and can apply that expanded knowledge to enhance the SAC, increase student access and draw students to the SAC, increase/improve SAC space usage/utility and use of space for community building.
- The meeting was opened for questions to the candidates:
  - VT inquired to RM regarding the Unity Center as a focus for the SAC BOG.
    - Per RM while the Unity Center is a focus the Board also needs to focus on SAC internal needs. Once the B&D report is completed the Board will review & discuss.
  - BG inquired to DJ how he would bring students to the SAC.
    - Per DJ he would like to develop the SAC as the epicenter of campus.
  - PV requested that both candidates describe their leadership style.
    - RM: Basically relaxed but efficient and will get things done.
    - DJ: In his experience in leading classrooms he has skills in setting achievable goals and deadlines which lead to growth and accomplishment.
  - DV inquired to both to relate how they would deal with conflicting interests and friction.
    - RM: Communication outside of meetings, work with units for compromise.
    - DJ: Work to create space to air differences but doing so within a protocol so outcomes can be achieved. Units have common goals but different perspectives.
  - SM inquired regarding how soon before a meeting would each candidate provide the meeting agenda.
    - EM anticipated 3 days to 24hours. He noted his desire to develop goals/vision for the year which would guide agendas.

- DJ shared that he wanted buy-in of the Board and desires Board input via email, etc so that meetings are not just for announcements and updates.
    - DV noted how advance notice facilitated BOG business.
  - MK inquired to both how they anticipate serving grads and undergrads.
    - RM: Noted that it is all about communication, transparency and determining tenant needs.
    - DJ: Noted that he doesn't look at the SAC as undergrads or grads but as students with needs and can work together.
- There were no further questions and ballots were provided to each attendee to vote for the candidate of their choice. MC/DV gathered the ballots and MC counted the ballots. The vote was an even tie. MD noted that per the Charter in the case of a tie a second vote by student members only is taken. Again ballots were provided and collected. The result of the 2<sup>nd</sup> vote is Rohit Maharaj is the new Chair. (For those interested in numbers the vote was RM-4, DJ-3)
- Nominations were opened for the office of Vice Chair. It was inquired if DJ would be interested in the office of Vice Chair and he stated his interest/acceptance of a nomination. There were no other nominations for the office of Vice Chair. Since there were no other nominations a ballot was not necessary, however, vote by show of hands was and the vote was unanimous for DeMarcus Jenkins as Vice Chair.
- DV turned the meeting over to RM who advised that he will be meeting with each unit and that he and DJ will communicate regarding the agenda for the next meeting.
- Clarification of the location of the next meeting was requested. Per MC it would be the Plaza View; however, RM offered the CPO conference room, room 105, for the meeting. This was favorably received.
- The meeting was adjourned by RM at 3:00pm.