

Student Activities Center Board of Governors Meeting Minutes
January 30, 2015
Plaza View Conference Room

Attendees: Victoria Sanelli, Luis Sanchez, Lila Reyes, Paolo Velasco, Miriam Rodriguez , Valerie Shepard, Stacey Meeker, Clinton O'Brady for Angelique Taloyo

Absent:, Maria de la luz Patino, Ablaihan Akhazhanov, Milan Chatterjee

Guests: Megan Benton – LGBT, Dion Veloz, Toyin Ogunleye, Mary Coleman

Proposed Agenda:

1. Building Updates
2. Officer Elections
3. Open Forum

The meeting began 11:15 by MD.

Building Updates, DV, TO, MD

- DV and MD announced that this would be Toyin's last meeting as she has accepted a new position with the External Affairs Events Office and will be starting there shortly. Toyin will be missed very much!
- Over break the gym floor was refinished and the pool deck resurfaced.
- DV continues to work on tenant space improvement projects that were approved by last year's Board.
- The EMS scheduling system is now activated and anyone can check Recreation space availability by going to: <http://reserve.recreation.ucla.edu>. DV will send an email to tenants with the link. Student groups should continue to request space via OrgSync so that all necessary information is obtained prior to booking a space.
- DV noted that in addition to EMS he has been working with a vendor regarding best installation and functionality for digital signs in the SAC. These signs will have the SAC conference room schedules displayed.
- MD shared that this Board is ahead of the curve in identifying emerging needs. The Board's interest in having gender neutral restrooms and a lactation space have become emerging trends on campus. While California building codes have inhibited thus far establishment of a gender neutral restroom in the SAC, a code variance was obtained for the satellite recreation facility, BruinFit. Calif. building codes mandate a specific quantity of men's and women's fixtures by occupancy rate of a building. Variances can be obtained for new construction but not for established buildings. Staff will continue to review options within code for a SAC gender neutral restroom. The Board will be provided with updates and asked to weigh in on options as they arise.
- UCLA was the host school for the Muslim Student's Association West conference over MLK weekend. As part of another emerging trend, overnight on-campus accommodations were provided at the SAC gym and Wooden Center's Pardee Gym. Recreation staff continues to work with the campus fire marshal as well as other campus partners to enhance event safety and delivery of service. UC policy mandates no overnight camp-outs however, as student needs emerge, "supervised overnight events" has been approved by Campus administrators. Since this is an emerging need/trend that impacts the SAC, the Board will be asked to review and suggest guidelines.
- Valerie Shepard shared that keys as well as other items in their office have gone missing and she is working with DV to improve office security. MD noted that changing to an Omni-lock could be considered as lost keys may result in considerable costs to replace not only the key but potentially the need to re-key an entire building. TO added that access lists are very helpful to SAC staff so that there is no question who may have access to an office. She requested that each tenant unit communicate to SAC staff how they want to manage access.

Officer Elections, MC

- Super quorum, (9 voting members), was achieved at this meeting. MD did advise that in the event that there was no super quorum that Board business requiring “regular” quorum of 6, could still be conducted and members can always bring up concerns, trends, etc.
- MC reviewed the election process.
 - Only students may hold an office. (Chair, Vice Chair or Co- Vice Chairs)
 - Historically one office has been held by an undergrad and one office by a grad student to enhance balance and communication.
 - The Chair sets agendas, leads meetings, writes the Board annual report and any other documents as necessary. The Vice Chair(s) work with the Chair regarding agendas and leads meetings when the Chair is absent.
- The meeting was opened for nominations for the Office of Chair. Luis Sanchez self-nominated. There were no other nominations for the office of Chair. Prior to voting, Luis provided an overview of his leadership style and considerable background of service. He additionally noted that he was interested in working with Anthony Sandoval, who is on the campus space evaluation committee, as space needs are an ongoing issue. Additionally he would like to evaluate SAC custodial needs and unfinished business from the prior Board such as projects to determine how they can be completed.
 - With no other nominations to consider, the Board voted by consensus to approve Luis Sanchez as the 2014-15 SAC BOG Chair.
- The meeting was next opened to address nominations and voting for the Office of Vice Chair. There was only one appointed Grad representative, (the other grad rep was an alternate). MD suggested that in light of this, that voting for a Vice Chair is held until the next meeting and that the Grads could caucus regarding who would be interested.
 - PV asked if super quorum would also be needed for voting on the Office of Vice Chair and what happens if super quorum isn't achieved.
 - MD noted that such a situation could render the process open for interpretation by the Chair and membership. After brief discussion, LS suggested a motion to postpone elections of the Office of Vice Chair and that “regular” quorum, not super quorum would be acceptable for the purposes of voting. MR motioned thus and PV seconds the motion. The motion was approved by unanimous consent.

Open Forum

- MD suggested to LS that consideration be given to the Spring Quarter meeting schedule. He noted that depending on LS's preference, MC could either send out a Doodle or a specified date/time/location be established for the meetings. LS noted his preference to meet with MC regarding this and the setting of the next meeting's agenda and this appointment was confirmed for Thursday, 02/05 at 11:00am in MC's “office” in the Wooden Ctr.
- MD shared that the six month financial report may be available at the next meeting and if so will present to the Board.
- DV will provide an update on tenant projects.

There being no further business, the meeting was adjourned at 11:58 by LS.