

## Recreation Gymnastics Supervisor

Under supervision of the John Wooden Center Facility Manager & Assistant Managers, the Recreation Gymnastics Supervisor is responsible for supervision and safety of all participants of open recreation in Yates Gymnasium. The gymnastics supervisor ensures that patrons observe all university and departmental policies during designated open recreation hours. Must be available to work evening hours (6p-12a) on weekdays and afternoon hours (12p-5p) on weekends. Positions are year round for UCLA students. Students may work up to 19.5 hrs/week during academic quarters. Rate: \$19.00/hour.

### Job Qualifications

#### *Required*

- Excellent oral and written communication skills
- Minimum of 2 years of experience in gymnastics and experience in operating and handling gymnastics equipment/apparatuses.
- Current UCLA undergraduate or graduate student.
- Ability to lift 50 pounds
- Availability and willingness to work evening and weekend hours.
- Commitment to attend all mandatory training sessions, meetings, and regular check-ins with the John Wooden Center Manager.
- Must be available to work at least 6 hours/week.
- Valid CPR/First Aid/AED Certification.

#### *Preferred*

- Work study preferred.
- Self motivated, friendly, positive attitude.
- Six months customer service experience.
- Experience in coaching gymnastics.

### Job Expectations

- Supervise activity in Yates Gymnasium during designated open recreation hours.
- Provide skill assessments for participants and enforce minimum required experience prior to participation.



- Maintain safety and liability records as well as documentation for accidents and incidents.
- Ensure safe practices and equipment usage in Yates Gymnasium.
- Ensure adherence to facility and departmental policies from all participants.
- Maintain daily inspection log for Yates Gym and all equipment in the space.
- Ensure excellent customer service at all times.
- Inspect and monitor Yates Gym for health or safety hazards.
- Respond to emergencies, including but not limited to, administering first aid and CPR.
- Assist members with equipment use.

**Pay Rate** starts at \$19/hour

