

Student Activities Center Board of Governors Meeting Minutes
May 8, 2015
Main Conference Room

Attendees: Luis Sanchez, Ablaihan Akhazhanov, Monica Ly for Maria de la luz Patino, Stacey Meeker, Paolo Velasco

Absent: Victoria Sanelli, Lila Reyes, Milan Chatterjee, Miriam Rodriguez, Valerie Shepard, Angelique Taloyo

Guests: Dion Veloz, Rudy Figueroa, Mary Coleman

Agenda:

1. Approval of Agenda
2. Approval of Minutes
3. Building Updates
4. Subcommittees
 - a. Space & Community Relations
 - b. Sustainability and Maintenance
 - c. Future Improvements and Technology
5. Proposed: Resolution to Adopt Subcommittees
6. Tenant Requests
7. SAC BOG Pot luck, update

Approval of Agenda

The agenda was emailed to the Board in advance of this meeting. LS reviewed the agenda and the agenda was approved by consensus.

Approval of Minutes

The minutes of the prior meeting were emailed to the Board in advance of this meeting. There were no corrections or modifications noted and the minutes were approved by consensus.

Building Updates

- Transfer Day Sat. 05/09.
 - The CPO will have a BBQ on the pool deck.
- SAC Memorial Day weekend holiday hours will be 9am – 6pm.
- Summer space requests will be accepted as of 05/15. DV will send email to tenants.
 - SAC is impacted by summer camp programs, Mondays – Thursdays from 8:00am – 3:00pm and the gym is heavily programmed.
- Regarding recent safety concerns in the SAC, DV suggested that the EAP, Emergency Action Plan Team be reconstituted and begin meeting on a quarterly basis. Recent events highlighted the need for emergency procedures.
- LS and DV have received one tenant request but no quote. The deadline will be extended by a week. Requests from the CPO, BRC and Bruin Corp. are forthcoming and they are in the process of obtaining quotes.
- Regarding the 2015-16 budget, it will include tenant requests, building projects and carry over projects that won't be completed until after the start of the new fiscal year, July 1st. A carry over project for example would be the storage closet project at the east end of the building. Another carry over project would be display screens/system that work with the EMS scheduling system. DV and staff are working with a vendor to ensure compatibility. The Gender Neutral Restroom will continue as a carry over, "place holder" on the proposed budget.
- PV advised that the windows on the BRC have been tinted on the inside with a removable product and suggested that this window treatment be made available to SAC tenants, given the current campus issues/climate.

- RF noted that this could be included in the proposed budget to provide increased safety/privacy but also a consistent “look” to the SAC. DV added that the approx. cost of tinting three sets of windows is \$1,000 - \$1,200.
- In light of the SAC bomb threat, LS noted the absence of a Bruin Alert. There was general discussion of the lack of Bruin Alerts during other serious campus crises such as the flood. None of the members were aware of who is responsible for generating Bruin Alerts. DV suggested that determining contact info could be the first action item for the SAC EAP Team.
 - Regarding the bomb threat DV advised of the following events.
 - DV was alerted to a threat discovered in the east end men’s restroom at approx. 2:00 – 2:15pm by Tony Sandoval. The threat was UCLA in general and it did not specify the SAC.
 - DV called UCPD, which brought in the LAPD for bomb squad evaluation. They did not think it was a creditable threat but followed through by doing a sweep of the SAC with officers and bomb sniffing dogs.
 - DV notified each unit of the situation and left it up to tenants to determine if they felt they should leave the building. In general the units felt it was in the best interest of staff and students to evacuate the building. DV followed up with a call to each unit advising to evacuate the building until an all clear had been given.
 - Bomb squad found nothing, issued an “all clear” and staff/students re-entered the building.

Subcommittees

- Space & Community Relations-none
- Sustainability and Maintenance - none
- Future Improvements and Technology – none

Proposed: Resolution to Adopt Subcommittees

A copy of a proposed resolution to adopt subcommittees, authored by LS, was provided to each member at the meeting.

Adoption of the following subcommittees: Space & Community Relations, Sustainability & Maintenance, and Future Improvement and Technology

WHEREAS, the Student Activities Center Board of Governors seek the development of space and community relations to strengthen a sense of community amongst tenants, and

WHEREAS, the Student Activities Center Board of Governors can continue support for the sustainability and maintenance of a historical building, and

WHEREAS, the Student Activities Center Board of Governors will further investigate conducive improvements for the building’s future and its adaptation to technological change

THEREFORE LET IT BE RESOLVED, that we, the Student Activities Center Board of Governors have solidified guidance in the establishment of the aforementioned subcommittees.

There was general discussion of the proposal with clarification provided that the subcommittees are the same subcommittees that have been agreed upon by the Board at earlier meetings. The language and intent of the resolution was agreed upon by the members present without any modification. Since the meeting lacked quorum, (six voting members), the resolution could only be agreed upon by consensus. A vote is required to incorporate it into the Charter as a guiding document for future Boards. MC will create a draft of the resolution as it would appear as a Charter amendment and send to all Board members. This will be reviewed, discussed and voted on at the next meeting. MC shared that at the beginning of the meeting SM inquired if MC could act as her proxy for voting on the resolution and MC agreed. MC noted that she could be utilized as a proxy for anyone on the Board if the member and alternate could not attend a meeting. Being that she is not a tenant and has no vested interests and is an impartial participant at the meetings, MC has agreed to be a general proxy for members. This can be multiple members as she will faithfully represent the intentions of members who engage her as their proxy.

Tenant Requests

- PV inquired if it is possible to install the type of bulletin board backing material, (similar to that around the CPO), in the area of the BRC. DV brought up digital signs instead in an effort to reduce posting of flyers. DV will obtain quotes and provide info at next meeting.
- PV inquired if the sign at the Wilson Plaza entrance can be changed as it still reads, "Center for Women and Men". DV noted that he will include in his projections for the upcoming budget. It was also suggested to include general building and directional signage.

8. **SAC BOG Pot luck, update / Open Forum**

- LS shared an invitation to the CPO Community Reception at the Anderson Courtyard on 5/20, starting at 6pm.
- MP shared that the GSRC is hiring both grad and undergrad students and to please let anyone interested in applying for a job to contact Christine Wilson.
- The SAC BOG pot luck has been postponed until fall in order to be more of a meet and greet opportunity.

The meeting was adjourned by LS at 11:37am.