

Student Activities Center Board of Governors Meeting Minutes
December 3 2014
SAC Conf. Rm 1

Attendees: Angelique Taloyo, Victoria Sanelli, Johanna Cotom for Luis Sanchez, Lila Reyes, Paolo Velasco, Ablaikhan Akhazhanov, Valerie Shephard, Stacey Meeker,

Absent: Maria de la luz Patino, Miriam Rodriguez, GSA VPI

Guests: Dion Veloz, Toyin Ogunleye, Mary Coleman

Proposed Agenda:

1. Officer Elections
2. Building Updates
3. Scheduling

The meeting began 11:15 by MC.

Officer Elections, MC

- Super quorum, (9 voting members), had not been achieved thus officer elections could not be held.
- MC reviewed the election process.
 - Only students may hold an office. (Chair, Vice Chair or Co- Vice Chairs)
 - Historically one office has been held by an undergrad and one office by a grad student to enhance balance and communication.

Building Updates, DV, TO

- New scheduling system, EMS, to be launched 01-05-15. DV and TO will present on system to Board at first meeting of 2015.
 - TO assured that all paper requests have been entered into the system and that SAC staff are still accepting paper requests. She advised to submit any requests asap as space is at a premium.
 - DV noted that the SAC Holiday Hours were emailed to all units the prior week.
 - Over the break the HVAC will be reduced for maintenance
 - Hot water will still be available.
 - Projects to be performed over closure include carpet cleaning, conference room partitions installation, gym floor resurfacing and pool deck maintenance.
 - DV advised that any tenants who see a service need should submit a SmartSheet request as this easily enables tracking of requests from submission through completion.

Scheduling, MC

- Despite a response to the most recent Doodle sent out by MC which indicated super quorum would be achieved, it was not. MC shared that obtaining quorum has been a challenge in some past years but that she would continue to work towards an effective date/time.
 - Inquiry was made whether members could Skype or teleconference into a meeting. MC responded in the affirmative.

The meeting ended at 11:45am.