

Student Activities Center Board of Governors Meeting Minutes
November 15, 2013
SAC Conf. Rm 3

Attendees: Val Shepard, Angela Sanchez, Rocio Trujillo, Jessie Rosales, Brittany Bolden, Kashif Iqbal, Nina Drucker, Rohit Maharaj, Paolo Velasco, Stacey Meeker

Guests: Mick Deluca, Toyin Ogunleye, Mary Coleman, Raja Bhattar

The meeting was called to order by MD at 1:10pm. MD welcomed the new and returning members and requested that each member introduce themselves to the group. He next provided an overview of the Board, which included its structure, the Charter, anticipated agenda items and meeting schedule. Additionally MD reviewed the history of the SAC from its original purpose as the Men's Gym, through the Northridge Quake remodel and its current form and purpose.

Role of the Board:

- The SAC BOG is an advisory board with budgetary oversight of the SAC. The Board reviews and makes recommendations on the budgetary operations of the Student Activities Center as well as oversight of facility operations, (i.e. hours of use, priority in scheduling of conference rooms.)

Board Composition:

- 4 undergrads appointed by USAC
 - SRC, SIAC, CPOSA and an At-Large
- 4 grads appointed by the GSA
 - GSA IVP, GSRC Program Committee, GSRC Oversight Committee and an At-Large
- 3 Non-student building tenants representing:
 - VC Student Affairs, AVC, Student and Campus Life, College of Letters & Science

SAC BOG Resource Material

- All minutes, annual reports when provided by the Chair, the Charter, etc. are to be found on the SAC BOG section of the Recreation website: <http://www.recreation.ucla.edu/sacbog>

Campus Based Fees

- Levied only for University purposes
- Compulsory or voluntary. Campus based student fees must be approved by the Chancellor. Compulsory fees may only be increased or levied following a referendum in which the students voted in favor of the referendum.
 - Mandatory Student Facility Fee Referendum resulted in the SPARC and Wooden Center fees. Both fees were specific in how the funds would be used. SPARC: 1. Construction of non-seismic renovations in the Men's Gym. 2. Construction of an expansion of the John Wooden Center. 3. Building maintenance, utilities costs as well as future repair and improvement needs of these two projects and similar needs of other student-fee supported activity and recreation facilities on the LA Campus. The SAC BOG and JWC BOG share SPARC advisory and oversight. (Please refer to slide # 8 of the PowerPoint presentation regarding the Wooden Center fee. The JWC BOG has advisory and oversight of this fee)
- Fee allocations, please refer to slide 9 for the schedule of both the SPARC and JWC fees.
- Funding flow - fees are held in a centrally managed account and allocated based on budget requests.
- Reserve funds which support facility operations were reviewed – (pls. refer to PowerPoint slide 12 for funds and descriptions)
- MD presented a slide with the current format of the budget the SAC reviews and votes on each year. The budget details the categories and general itemization of expenditures.

Initiatives, Projects, Projected Agenda Items

- Ongoing maintenance, projects and building operations.
- New requests and tenant needs
- Safety and security

- Hours of operation
- Pool deck usage/programming for student events in light of campus regulations on sound, etc.
- Ongoing building space needs.
- Campus planning and student space needs.
 - The SAC BOG plays a critical role in student space needs planning.

Election of Officers

- The SAC BOG is a student led board in that only students may be elected to the offices of Chair and Vice Chair.
- The Charter specifies when elections are to occur, but in reality, largely due to the appointment processes of both student governments, this never happens. Intention collides with reality.
- MD requested that prior to the next meeting; the student members consider their individual interest in holding an office. Nominations for Offices may be made by members of the Board or by one's self. The Offices are usually held by one undergrad and one grad student. If only one student is nominated per Office then "election" is based on consensus. If two or more students are nominated for an Office then a ballot will be done.
- Super quorum, (9 voting members present), will be required to hold elections.
- The Chair and Vice Chair set the agenda, lead the meetings and are the Board's representatives to the Vice Chancellor and other campus entities and student groups.

Q & A / Open Forum

- JR inquired of returning members, what challenges they encountered.
 - RM – funding and how to get projects accomplished. He encouraged members to express needs / concerns to the Board and building staff.
 - MD advised that while the Board may receive funding requests for programs, the SAC BOG is not a funding Board. The SAC BOG does partner with other campus entities however to serve student needs, such as the funding of the South Campus Student Center.
 - SM noted the cooperative efforts to resolve the lack of lactations stations on campus. A lactation station was created in the SAC.
 - VM noted that subcommittees may be formed to address a need or initiative.
- ND inquired regarding how meeting times are determined. MD advised that the Board determines frequency, weeks and times to meet. This is commonly done through the online tool, "Doodle". There was brief discussion of holding meetings in the evenings, however it was pointed out that several staff board members are in van pools and would not be able to then participate.
- MD noted that in the event a member is unable to attend a meeting, the member may appoint a designate to act on the member's behalf.
- MD advised that the meetings are open unless otherwise determined and members may invite guests to attend.
- Next meeting: elections, building updates with possibly a building walk through.
- RM inquired if winter quarter tenant room requests may be submitted. TO advised that they are currently being accepted and to submit them either to her or Dion Veloz.

The meeting was adjourned at 2:55pm