

## Aquatics Intern

The Aquatics Intern will provide additional support for the aquatics operations and program staff, particularly through facilitation of aquatic certification courses. Duties will include facility operations, staff training and development, aquatic event and programming management.

### Job Qualifications

#### *Required*

- Be at least 18 years of age
- Minimum of 1 years as a lifeguard, 1 year leadership experience (on-campus or workplace) OR 2 years of lifeguard experience.
- American Red Cross Lifeguard First Aid/CPR/AED certifications
- American Red Cross Lifeguard Instructor (must be obtained prior to the start of the internship)
- Submit to criminal background check
- Experience working in recreation department and/or related field
- Possess effective interpersonal skills and a strong desire to learn
- Be willing to work variable and extended hours
- Be legally allowed to work in the United States

#### *Preferred*

- American Red Cross Administering Emergency Oxygen Certification
- American Red Cross Title 22 Certification
- American Red Cross Lifeguard Management Certification (or equivalent certification)
- American Red Cross Water Safety Instructor
- Aquatic leadership/supervisory experience (head guard, shift supervisor, etc)
- Aquatic programming experience (swim/water polo instructor/coach, etc)
- Facility operations experience

### Job Expectations

- Staff training & development including facilitating trainings/certification courses for new and returning staff in addition to facilitating monthly in-service training for the lifeguard staff.
- Lifeguard Instructor (LGI) Policy & Procedure Manual - Develop administrative manual for UCLA LGI's including instructor expectations/responsibilities, lesson plans, etc.
- Integrated Trainings - Research, create, and develop integrated trainings to improve cooperation between aquatics, facilities, programming, and front desk staff. Help with supervision of student staff during their shifts for general maintenance of facilities and event set-ups and take downs.
- Staff Recruitment & On-boarding - Evaluate recruitment and on-boarding procedures of all aquatic staff



**Pay Rate**

Each intern will be paid \$350/biweekly, plus a full University Housing and Dining plan (the housing and meal package is estimated at \$3,800 and is treated as taxable income by the IRS).

**Apply and Contact:**

To apply, please complete the application found at [www.recreation.ucla.edu/summerinternships](http://www.recreation.ucla.edu/summerinternships).

Please direct any questions about this position to Siobhan Goodwell at [sgoodwell@recreation.ucla.edu](mailto:sgoodwell@recreation.ucla.edu).

