

**Student Activities Center Board of Governors Meeting Minutes
May 11, 2016
John Wooden Center, Main Conference Room**

Attendees: Lila Reyes, Paolo Velasco, Jazz Kiang, Maria Luna, Valery Shepard,

Guests: Dion Veloz, Mary Coleman

Agenda

1. Approval of Agenda
2. Approval of Minutes
3. Mural Display
4. SAC Budget 2016-17
5. Subcommittees
 - a. Space & Community Relations
 - b. Sustainability and Maintenance
 - c. Future Improvements & Technology
6. Building Updates
7. Announcements

The meeting was called to order at 12:37 by LR. Quorum was not achieved at this meeting Topics could be discussed but not voted upon.

Approval of Agenda

Each member was provided with a copy of the meeting agenda. After sufficient time to review the agenda LR inquired if there were any additions and there were none. The agenda was approved by the consensus of those present.

Approval of Minutes

MC emailed the minutes for the meetings of 03-30-16, 04-13-16 and 04-20-16 to the members ahead of the meeting with sufficient time to review and return comments/corrections. No comments or corrections were emailed to MC. None of the members present at this meeting had comments or correction. Given that there was opportunity and time for comments or corrections and none were made, it was determined that the minutes were approved by consensus.

Mural Display

Manpreet Dhillon, who is heading up the project, was unable to attend due to a prior commitment. No photos have been submitted to MD. JK noted that he will meet with MD.

- One challenge brought up by PV and JK is given the politics of representation, how to represent a unit with a very broad constituency.
 - MC suggested meeting with Nicole Todd, UCLA Recreation Sr. Marketing Manager and Bill Aberbuch, Marketing Services Manager for input.
 - JK offered to meet with muralists he knows for suggestions.
 - DV noted that the location of murals isn't limited to the basement lobby area. Murals can be placed throughout the SAC and he invites suggestions as to locations.
 - VS suggested brainstorming with Recreation Marketing staff and bringing the results to a future meeting.

SAC Budget 2016-17

Since quorum was not achieved the budget was discussed but could not be voted on.

- DV provided an update of emergency preparedness kits which was discussed at the prior meeting.
 - DV advised that he had met with a vendor and shared a handout of a suggested emergency kit that would provide basic medical supplies for up to 50 people at a cost of \$336.85 per kit. The kits are basic medical and he suggested augmenting them with purchase of blankets and additional medical supplies. Kits would be stored in each unit and there could be multiple kits for units with multiple offices in the SAC. There is a place holder on the budget for Emergency Preparedness Building Supplies in the Maintenance and Supplies section of the budget. This item has been there for a few years in anticipation of Student Affairs deciding what emergency supplies need to be in the various zones of campus. However, given the current request for such supplies by the SAC BOG, this item can be used for current purchases and increased to \$4,000.00 for purchase of kits for all SAC units.
 - VS inquired if food and water were included. DV shared that he has been meeting with the Recreation Risk Management Officer who is working with Student Affairs in the development of a broader emergency plan that would include food/water.
- LR noted that the items requested by the CPO and not approved as of yet will be taken off of the CPO request and held until next year.
- PV inquired regarding basement storage and how it could be maximized or used to greater efficiency.
 - DV noted that he will be contacting all units regarding a mass clear out of their storage spaces. Anything not needed is to be tossed out. DV will provide a dumpster for this clear out. He noted that a mass clean out must be done first and then an space evaluation can be done.
- LR inquired if the amount estimated for Wayfinder Signage listed under Building Projects was only for one sign.
 - Per DV throughout the building. Quantity and location to be determined after a walk-through with Facilities Sign Shop.
- JK inquired if there was a plaque in the SAC noting the history and significant of the building. None is noted and DV suggested creation of a SAC historical mural rather than a plaque. The SAC does have a rich history which can be told visually with historical photos. This idea was very well received by all present.

Subcommittees

- a. Space & Community Relations – did not meet
- b. Sustainability and Maintenance – did not meet
- c. Future Improvements & Technology – did not meet

Building Updates

- DV noted that he will be sending an email to all tenants advising of an upcoming small film shoot involving the SAC Gym, pool deck and locker room and possibly the north steps. This will occur Friday 05/20 in the afternoon. DV advised that he will be onsite and that there will be minimal impact. All classrooms, ROTC space, all restrooms will remain accessible.

- Construction is scheduled to start June 1st on the All Gender Restroom / Lactation Room. Sound impact will be minimized during finals and construction will be halted during the CPO conference.
- Pow Wow which occurred last weekend on the North Athletic Field was a very successful event.
- DV will send out to the Board the schedule of visiting soccer teams for the summer.

Announcements

LR shared an invitation to the CPO Year End Reception, Wed. May 18th from 5:30pm – 8:30pm at the Anderson Alumni Plaza.

JK noted that Transfer Bruin Day is this Saturday, 05/14th with a CPO open house and lunch on the pool deck. All are invited.

The meeting was adjourned by 1:00 by LR.