

Student Activities Center Board of Governors Meeting Minutes
November 12, 2014
SAC Conf. Rm 1

Attendees: Lila Reyes, Victoria Sanelli, Susan Jensen for Paolo Velasco, Praneet Reddy for GSA VPI, Stacey Meeker, Luis Sanchez, Miriam Rodriguez

Absent: Angelique Taloyo, Ablaihan Akhazhanov, Maria de la luz Patino, Valerie Shephard

Guests: Mick Deluca, Dion Veloz, Toyin Ogunleye, Raja Bhattar, Mary Coleman

The meeting was called to order by MD at 2:15. MD welcomed the new and returning members and requested that each member introduce themselves to the group. He next provided an overview of the Board, which included its structure, the Charter, anticipated agenda items and meeting schedule. Additionally MD reviewed the history of the SAC from its original purpose as the Men's Gym, through the Northridge Quake remodel and its current form and purpose.

Role of the Board:

- The SAC BOG is an advisory board with budgetary oversight of the SAC. The Board reviews and makes recommendations on the budgetary operations of the Student Activities Center as well as oversight of facility operations, (i.e. hours of use, priority in scheduling of conference rooms.)

Board Composition:

- 4 undergrads appointed by USAC
 - SRC, SIAC, CPOSA and an At-Large
- 4 grads appointed by the GSA
 - GSA IVP, GSRC Program Committee, GSRC Oversight Committee and an At-Large
- 3 Non-student building tenants representing:
 - VC Student Affairs, AVC, Student and Campus Life, College of Letters & Science

SAC BOG Resource Material

- All minutes, annual reports when provided by the Chair, the Charter, etc. are to be found on the SAC BOG section of the Recreation website: <http://www.recreation.ucla.edu/sacbog>

Campus Based Fees

- Levied only for University purposes
- Compulsory or voluntary. Campus based student fees must be approved by the Chancellor. Compulsory fees may only be increased or levied following a referendum in which the students voted in favor of the referendum.
 - Mandatory Student Facility Fee Referendum resulted in the SPARC and Wooden Center fees. Both fees were specific in how the funds would be used. SPARC: 1. Construction of non-seismic renovations in the Men's Gym. 2. Construction of an expansion of the John Wooden Center. 3. Building maintenance, utilities costs as well as future repair and improvement needs of these two projects and similar needs of other student-fee supported activity and recreation facilities on the LA Campus. The SAC BOG and JWC BOG share SPARC advisory and oversight. (Please refer to slide # 8 of the PowerPoint presentation regarding the Wooden Center fee. The JWC BOG has advisory and oversight of this fee)
- Fee allocations, please refer to slide 10 for the schedule of both the SPARC and JWC fees.
- Funding flow - fees are held in a centrally managed account and allocated based on budget requests.
- Reserve funds which support facility operations were reviewed – (pls. refer to PowerPoint slide 12 for funds and descriptions)
- MD presented a slide with the current format of the budget the SAC reviews and votes on each year. The budget details the categories and general itemization of expenditures.

Initiatives, Projects, Projected Agenda Items

- Ongoing maintenance, projects and building operations.

- New requests and tenant needs
- Safety and security
- Hours of operation
- Pool deck usage/programming for student events in light of campus regulations on sound, etc.
- Ongoing building space needs.
- Campus planning and student space needs.
 - The SAC BOG plays a critical role in student space needs planning.

Election of Officers

- The SAC BOG is a student led board in that only students may be elected to the offices of Chair and Vice Chair.
- The Charter specifies when elections are to occur, but in reality, largely due to the appointment processes of both student governments, this never happens. Intention collides with reality.
- MD requested that prior to the next meeting; the student members consider their individual interest in holding an office. Nominations for Offices may be made by members of the Board or by one's self. The Offices are usually held by one undergrad and one grad student. If only one student is nominated per Office then "election" is based on consensus. If two or more students are nominated for an Office then a ballot will be done.
- Super quorum, (9 voting members present), will be required to hold elections.
 - If a member is unable to attend, an alternate may be sent.
- The Chair and Vice Chair set the agenda, lead the meetings and are the Board's representatives to the Vice Chancellor and other campus entities and student groups.

Q & A

- The meeting was opened to any questions the members may have. There were none.

Building Updates, DV, TO

- Please feel free to contact either Dion Veloz or Toyin Ogunleye with any building issues. There is no need to wait until a meeting. The sooner they are made aware of a problem/situation, the sooner they can initiate appropriate response.
- Projected to be completed over winter break
 - Conference room 1-2-3 electronic partition project
 - Pool deck resurfacing
 - Resurfacing of gym floor
 - SAC carpet cleaning and floor refinishing/polishing
- TO advised that she is accepting winter quarter room reservation requests and has sent an email to the units to that effect. Confirmations to be sent out as of 12/15.
- CRA is moving to a new online scheduling system in January. The units will be provided with the link to make requests.
- Building hours over break to be emailed to the units.
 - Sat/Sun, 9am-7pm
 - Mon-Fri, 7am-7pm
- Conference rooms 1-2-3 as well as 4 & 5 will be available during finals week for study halls.
- Gender neutral restroom is still on the radar. Staff continue to work with Facilities to identify a space. Due to State building codes it is no longer feasible to modify an existing restroom as according to codes the SAC is already under code when it comes to number of people in building vs. number of stalls. Availability of plumbing also continues to be a significant factor. The Board will be asked to weigh in on this ongoing project.
- DV noted that storage continues to be an issue for the SAC and that he and his staff are reviewing creative options.
- Display screens are planned to be installed outside of conference rooms, which will show room schedules. It is a very flexible system and students will be able to search for rooms across campus.
- Facilities is fixing thermostats and the air handlers will be flushed out over break to improve air quality.
- MD shared that the SAC was spared from flood damage and that it had the only gym available on campus while Collins and Pauley were being repaired.

- MC noted that a date/time in which super quorum can be achieved, (required for election of Officers) has not been identified. She will send out a different scheduling tool and advised that meetings held during a meal time will have food provided.