

**Student Activities Center Board of Governors Meeting Minutes
February 13, 2015
Plaza View Conference Room**

Attendees: Luis Sanchez, Philip Ros, Stacey Meeker, Paolo Velasco, Miriam Rodriguez , Ablaihan Akhazhanov, Lila Reyes, Valerie Shepard,

Absent: Victoria Sanelli, Maria de la luz Patino, Milan Chatterjee

Guests: Mick Deluca, Dion Veloz, Mary Coleman

Agenda:

1. Approval of Agenda
2. Approval of Minutes
3. Officer Elections – Vice Chair
4. Subcommittees
 - a. Space & Community Relations
 - b. Sustainability and Maintenance
 - c. Future Improvements and Technology
5. Building Updates
6. Next Meeting, 2/27/14 – tour of SAC
7. Spring Quarter Meeting Schedule

The meeting was called to order by LS at 11:09am.

Approval of Agenda

A copy of the meeting agenda had been emailed to the membership prior to the meeting. LS reviewed the agenda and inquired if there were any additions or modifications. There were none. The agenda was approved by consensus.

Approval of minutes from January 30, 2015

The minutes of the 01-30-15 meeting were emailed to the membership prior to the meeting. LS inquired if there were any corrections or modifications. There were none. The minutes were approved by consensus.

Officer Elections – Vice Chair

Due to lack of representation of Graduate Student representatives at the last meeting, and to maintain the history of both an undergrad and a grad student holding offices on the Board, election of a Vice Chair was postponed until this meeting. There was sufficient grad representation at this meeting so electing a Vice Chair was pursued. The Vice Chair assists the Chair in setting the agenda, heads meetings in the absence of the Chair and assists the Chair as needed. The meeting was opened to nominations for the Office of Vice Chair. Ablaihan Akhazhanov self-nominated. AA provided background on his interest in and qualifications for the Office. There were no other nominations for the Office of Vice Chair. A simple vote was taken regarding the election of Ablaihan Akhazhanov for the Office of Vice Chair. 7 in favor, 0 against and 1 abstention. Ablaihan Akhazhanov was elected to the Office of Vice Chair.

Subcommittees

- MD provided a brief overview of the history of the subcommittees.
 - Space & Community Relations – space always being at the core of SAC BOG advocacy and overlaps with community partners.
 - Sustainability & Maintenance - originally was just maintenance however grew to include sustainability as awareness of sustainability issues and needs emerged.
 - Future Improvement & Technology – safety and building hours had been one of the original purposes of this subcommittee, however, with the growth of technology other emerging trends such as digital signage, expanded the scope of this subcommittee.
- Discussion was directed to who would be willing to service on the subcommittees.
 - Space & Community Relations: Paolo Velasco, Luis Sanchez, Stacey Meeker.

- Sustainability & Maintenance : Miriam Rodriguez
- Future Improvement & Technology: Val Shephard, Philip Ros, Ablaihan Akhazhanov, Lila Reyes.
- LS will send an email to members who were unable to attend this meeting to inquire if any would like to serve on a subcommittee.
- There was brief discussion regarding whether there would be time for the subcommittees to meet during the SAC BOG meetings. It was determined that the respective subcommittee members would communicate with each other to set up independent meeting times. It was suggested that subcommittees could meet on the “off” weeks that the SAC BOG wasn’t meeting.
- MD noted that subcommittees could invite speakers to address the Board at a meeting.

Building Updates, DV

- DV noted that there had been issues with the new partitions not working. These problems have been fixed and staff have been trained on proper operation of the electronic partitions. He wanted everyone to know to not try to operate the partitions on their own and that signage to that effect had been posted. Please ask SAC staff to operate the electronic partitions to avoid accidental damage.
- The EMS online scheduling system is now available. Students may now view Recreation facilities and space and submit space requests. <http://reserve.recreation.ucla.edu> Requests will be handled as per SAC BOG Charter reservation policy. Priority I requests for Spring opens Tues. 02/17 and then opens in general as of 03/03/15.
- The Vice Chancellor’s Office requested of MD to facilitate making available housing on campus for approx. 30 out of town attendees of the Asian Pacific Coalition Conference happening this weekend. As with the MSA conference, SAC staff worked with the Fire Marshall and followed all prior policies and procedures to facilitate this request and provide housing at the SAC. The Fire Marshall must review and approve all plans. Will continue to review this emerging need. This assistance with housing is not available to events with attendees under age 18.
- Regarding the now open position of SAC Assistant Manager, the position will be posted and filled. In the meantime. DV has trained three SAC student coordinator staff to be able to increase their level of responsibility and service.
 - If anyone has any concerns please address concerns to either DV or the SAC front desk staff or email DV or use the staff email address; sac@recreation.ucla.edu. PV requested that this information be emailed to tenants.
- LS opened the meeting to tenant concerns.
 - VS inquired as to the status of the re-keying of the GSRC. Per DV the blanks are out of stock and on back order.
 - LS inquired if the white boards were put back into conference rooms 1-2-3. DV advised that due to the new electronic partitions, white boards will not be mounted on the partitions in the rooms however portable white boards can be obtained if desired and checked-out like the white board marker sets.
 - LS noted that the lights in the Admin room turn off between 11:30pm – Midnight despite staff being in the room and must be on a timer. DV will look into this and modify.
 - LS shared that the new paint in rooms 105 & 106 doesn’t match with the original paint. DV noted that some areas were touch ups and they may not match. He will point out to Facilities Painters to see what they can do.
 - MR shared that there had been two hair dryers in the women’s locker room but now there is only one plus one hand dryer. Women have been bringing in their own hair dryers because of the backup to use the one hair dryer. Would it be possible to install a second hair dryer? DV noted that one of the hair dryers had been removed so the Blade hand dryer could be installed in an effort to reduce paper towel consumption. However a second hair dryer can be installed.
 - LS noted that the entrance light to room 106 was out.
 - DV reminded that Board members do not need to wait until a meeting to bring maintenance issues to the attention of SAC staff. He encouraged the members to remind their units to notify him or the SAC staff of any issues and a trouble call will be issued.

- LS advised that some of the hand sanitizers in the restrooms are dirty and that the light on the downstairs hydration station is on red.
- PV shared that the BRC developed a new logo last summer and there will be changes to the signage by their unit.

Next Meeting, 2/27/14 – tour of SAC

- LS noted that the next meeting will be a tour of the SAC which he will coordinate with DV. The Board will be advised of where to meet. Due to time constraints, no food will be provided at this meeting.

Spring Quarter Meeting Schedule

- LS reminded that spring quarter enrollment for undergrads is this week and to please keep in mind this meeting time for the SAC BOG. MD added that early morning and evenings usually do not work for this group, however, mid-day 11-Noon or Noon - 1:00pm have worked in the past.

The meeting was adjourned by LS at 11:48am.