

Student Activities Center Board of Governors Meeting Minutes
April 10, 2015
Plaza View Conference Room

Attendees: Stacey Meeker, Lila Reyes, Tiffani Garnett for Paolo Velasco

Absent: Luis Sanchez, Philip Ross for Maria de la luz Patino, Ablaihan Akhazhanov Victoria Sanelli, Milan Chatterjee, Miriam Rodriguez, Valerie Shepard, Clinton O'Grady for Angelique Taloyo

Guests: Mary Coleman

Agenda:

1. Approval of Agenda
2. Approval of Minutes
3. Building Updates
4. Subcommittees
 - a. Space & Community Relations
 - b. Sustainability and Maintenance
 - c. Future Improvements and Technology
5. SAC BOG pot luck social

Both LS and AA were unable to attend the meeting. The meeting was called to order by MC at 11:13am.

Approval of Agenda

The agenda was emailed to the Board in advance of this meeting. MC reviewed the agenda and the agenda was approved by consensus.

Approval of Minutes

The minutes of the prior meeting were emailed to the Board in advance of this meeting. There were no changes noted and the minutes were approved by consensus.

Building Updates

Due to DV being unable to attend the meeting due to illness there were no updates, however Tiffany Garnett from the BRC requested to advise the Board regarding a student who had made threatening comments towards BRC staff. TG advised that Campus was taking appropriate action, however she couldn't go into details due to confidentiality issues. The UCPD was considering adding patrols of the SAC, temporarily. Due to the BRC having exterior windows, TG noted that the BRC was interested in window covers to increase privacy. MC advised TG to contact Dion Veloz, regarding window covers as he would be able to provide options and costs.

Subcommittees

Space & Community Relations

- LS had requested that MC review potential questions for the Common Area Tenant Survey. The questions included:
 - What makes the SAC unique?
 - Other than accessing unit services, why would someone want to visit the SAC?
 - On a scale of 0 – 5, rate the use-ability/functionality of the SAC
 - Please provide suggestions as to how to make the SAC more user friendly and functional
 - On a scale of 0 – 5 rate cleanliness.
- There was general discussion with the following recommendations:
 - Improve information/signage regarding navigation around the SAC, directional signage, and tenant locations. Possibly map the SAC tenants with a QR code or GIS mapping, (or something similar), outside of each unit that visitors could scan with their smartphones and it would take them to the tenant website.
 - Think of the SAC as a community rather than as individual tenants.
 - Increase tenant awareness of what services the other tenants provides.

- Build tenant/unit partnerships. There are crossover services between units to enhance assistance to students. Units should have a knowledge base of the other tenant units to refer students to other units for additional services.
- Out of this discussion, the concept of a SAC BOG self-assessment was discussed with the focus on unit relationship building, units working together to improve customer service to students as well as how to motivate current and potential members to be more interested/vested in serving on the SAC BOG, (changing the perception of the SAC BOG). MC noted her observation that member interest only seems to peak during spring quarter when the tenant requests are reviewed for incorporation into the next fiscal year's budget proposal. MC noted her experience with the JWC BOG and that they were interested in customer service, programming, inclusion and sustainability. (Side note by MC for additional clarification- JWC BOG members are encouraged to present to the Board on issues of interest and guests are invited to the meetings to provide a presentation that would enhance the Board's knowledge of a topic, i.e. The Special Olympics or urban food deserts.)
Sustainability and Maintenance - none
Future Improvements and Technology - none

SAC BOG pot luck social

Although 04/17 had been discussed as a potential date at a prior meeting, it was determined to postpone the social until later in order to provide more time for organizing it.

The meeting was adjourned by MC at 11:55am.