Student Activities Center Board of Governors Meeting Minutes
May 21, 2014
Student Activities Center, CPO Conference Room, 105D

Attendees: Rocio Trujillo, Nicole Robinson for Nina Drucker, Donna Tenerelli, Vicki Sanelli, Rohit Maharaj, Stacey Meeker, Valerie Shepard, Paolo Velasco, Brittany Bolden Kashif Iqbal,

Absent Jessie Rosales, Raja Bhattar, Angela Sanchez

Guests: Mick Deluca, Dion Veloz, Toyin Ogunleye, Mary Coleman, Manon Billaud-interest observer

IN RT's absence, RM had been asked to conduct the meeting.

Agenda:

1. Approval of Agenda
2. Approval of Minutes
3. Updates
    a. Subcommittees
    b. Building Manager
    c. Tenants
    d. Vice Chair
    e. Chair
4. New Business
    a. Budget
    b. Proposal Review
5. Announcements

Approval of Agenda
RT provided each member with a copy of the meeting agenda, provided time to review and comment. There being no modifications the agenda was approved by consensus.

Approval of Minutes
MC had emailed the Minutes of the meeting of 05-14-14 to the members ahead of this meeting. There were no corrections to the Minutes. The Minutes were approved by consensus.

Updates

Subcommittees

- Future Improvements, continuing to meet and work on digital screens and pool deck protocol. DV will provide update on pool protocol.
- There were no other subcommittee updates.

Building Manager

- DV provided each member with a handout of proposed rules and guidelines for SAC pool deck usage. He encouraged the members to review and comment.
    - MD reminded that pool deck usage requests are increasing and the Board should think about how to make the space more usable. Sound, food preparation/fire all need guidelines.
    - MD suggested potential of creating a built environment for programmable space on the concrete pad, on the other side of the pool wall where the Taco Bell used to be.
    - DT and VS reminded that the ROTC offices and classroom overlook the pool and expressed concerns that increased use would disrupt their operations as well as anyone using the classroom in the evening as a meeting space. VS suggested including the

Bruin Plaza sound guidelines. MD suggested inclusion of needs of SAC building partners.
    - V Shephard inquired if student groups could partner with a tenant to get their event scheduled on the pool deck? MD noted that the Board must consider who their target audience is and if they want a tiering system such as the SAC has now for space requests.
- DV noted that he will send out the conference room confirmations by the end of this week.
- Real Madrid may return this July to practice on the NAF. He will update.
- Jazz Reggae is this weekend which will impact the SAC. Custodial has been directed to provide extra attention to the SAC.
- Commencements will be held at Wilson Plaza which will have some impact on the SAC.

Tenants

- RM reminded that the CPO reception is tonight at Anderson Plaza. DT will be getting an award.
- PV reminded that the Bruin Guardian Scholars reception will be held at DeNeve

Vice Chair - None

Chair

- If unable to vote on tenant requests and budget at the next meeting then plan on a meeting Wed. of week 10, 1-2pm.

New Business-Proposal Review

RT noted that the meeting from this point on would be considered an executive session and requested that any non-board members leave the room. She further noted that the proceedings would be in confidence.

MD noted that all requests will be combined under the Tenant Improvement category on the budget. However if multiple units request painting, then those requests for painting will be included in the SAC Building Painting category.

- The BRC, represented by Paolo Velasco, submitted a request that included purchases of furniture, and painting of their common/public space. PV provided information regarding the populations served by the BRC, reviewed the request and provided information regarding need.
    - RM inquired if the painting portion of the request could be included in the SAC building paint budget. DV replied in the affirmative.
    - The question was posed whether monies not spent by a unit from this year's request could be rolled over and applied to the upcoming fiscal year request. MD noted that monies are never lost and budgets are only a projection of need.
- The LGBT Center, represented by Dion Veloz, submitted a request that included purchases of furniture and installation of electric outlets in the lounge and library. DV noted that the electrical outlets are needed as a safety precaution.
- BruinCorps, represented by DV, submitted a request to purchase replacement chairs.
    - NR inquired if the chairs requested in each submission are all the same chair. Per MD, they are not. The guideline is equitable investment standard but individual choice.

RT advised that the CPO and GSRC requests would be reviewed at the next meeting.

DV provided each member with a handout of SAC general building improvements which will be included in the budget and reviewed the handout.

- He noted that the pool deck project is on the current budget and since it is expected to be completed this fiscal year will not appear on the upcoming budget.
- The acoustic panel project will not be included on the upcoming budget either due to costs of project making it unfeasible at this time.

- The storage closet referred to on the handout is under one of the stairwells. This still needs approval by the Fire Marshal.
- The Gender Neutral restroom will happen. Currently working with Campus Facilities to get a variance to the building code which states that there must be a specific number of male and female stalls per quantity of people in building.
- The basement lobby furniture is in need of replacement. Working with Tangram and looking at “smart furniture” which includes power outlets.
- There are no more replacement wood panels to be purchased for the vintage wood panels in the lobby. The cost is only for removal, patching and painting. To be determined is what to do with the lobby walls.

RM suggested that the tenant requests for paint and carpet be bundled into the SAC building items.

The meeting was adjourned by RT at 2:08pm.