

Student Activities Center Board of Governors Meeting Minutes
January 22 2013
JWC Main Conference Room

Present: Rohit Maharaj, Stacey Meeker, Valerie Shepard, Molly Katz, Brenda Gutierrez, Allison Steinkopf, Michelle Santizo, Vanessa Thulsiraj, Emily Roh for Raja Bhattar.

Absent: Kenneth Ramos, Amanda Morrall, Paolo Velasco, Vicki Sanelli, Donna Tenerelli

Guests: Mick Deluca, Dion Veloz, Mary Coleman

Agenda

1. Approval of Agenda
2. Approval of Minutes
3. Updates
 - Subcommittees
 - Building Manager
 - Tenants
 - Vice Chair
 - Chair
4. New Business
 - Vice Chair Elections
 - Student Activities Center Walkthrough

The meeting was called to order by RM at 5:06pm.

Approval of Agenda

RM provided each member with a copy of the meeting agenda. Time was provided for review and comment. Motion was made to approve the agenda by MK and the motion was second by BG. The agenda was approved by consensus.

Approval of Minutes

Each member was provided with a copy of the minutes of the 01-15-13 meeting and provided time to review and comment on the minutes. SM noted that she is a member of the Future Improvements subcommittee, not the lead. Motion to approve the minutes with correction was made by MK and second by BG. The minutes were approved by consensus.

Updates

Subcommittees

MK inquired who wants to be on the Future Improvement subcommittee. VS & SM noted that they were on it.

Regarding the Future Improvements subcommittee, DV reminded the members to feel free to include himself and RF in their meetings if they want and to feel free to contact either/both with any questions.

Building Manager

DV advised that he is working with the custodial supervisor to devise an upkeep schedule for dusting and cleaning of fixtures, grates, etc. and will advise the Board when it is finalized.

Additionally DV advised that he and Toyin began discussion regarding signage and policing of conference rooms. He will present any proposed policy, signage, etc. to the Board once developed.

DV noted that window washing at the SAC started this week.

Vice Chair (we don't have one, so no update)

Chair

RM inquired of MD regarding a tour of Pauley. MD advised that he had been out of town and did not have the opportunity to research the schedule. He suggested Thursday at 9am, however after brief, general discussion it was determined that no one was available. MD requested that MC remind him to research the schedule for the next meeting. MD shared that there was a VSU culture night held at the Pauley concourse with 3 indoor practice areas. Several student groups have already walked the concourse with staff. There are currently 16-19 open dates this quarter. MD also noted that the CPO banquet will possibly be held on the floor of Pauley due to its size. MD advised that any scheduling requests are to be made through Susan Brown, (310-825-4549).

RM advised that he had met with the ROTC, GSRC and Christine Wilson to discuss needs and did a SAC walk through with DV which even included going on the roof. RM advised that he will continue to schedule meetings with tenants.

Tenants

No tenant updates.

New Business

Vice Chair Elections

RM suggested holding elections at the next meeting. VT inquired, "why wait?" RM advised that he had not had the opportunity to meet with Michelle Santizo, the newest grad. rep. to bring her up to speed on the Board and Offices. RM advised that at the next meeting, Vice Chair elections will be held as well as discussion of logistics for subcommittees.

Student Activities Center Walkthrough

After brief discussion it was determined that the walk through would start in the basement and include storage and then go from there. MD suggested including the ROTC area and gyms and to point out the historical nature of the building as well as planned future improvements.

The meeting was adjourned at the conclusion of the SAC tour.