

**Student Activities Center Board of Governors Meeting Minutes**  
**May 18, 2016**  
**SAC Conference Room 1**

Attendees: Lila Reyes, Victoria Sanelli, Manpreet Dhillon, Paolo Velasco, Evelyn Tran for Jazz Kiang, Maria Luna, Valery Shepard,

Guests: Rudy Figueroa, Dion Veloz, Mary Coleman

**Agenda**

1. Approval of Agenda
2. Approval of Minutes
3. SAC Proposed Budget 2016-17
4. Subcommittees
  - a. Space & Community Relations
  - b. Sustainability and Maintenance
  - c. Future Improvements & Technology
5. Building Updates
6. Announcements

**Approval of Agenda**

Each member was provided with a copy of the meeting agenda. After sufficient time to review the agenda LR inquired if there were any additions and there were none. There being none, LR inquired if one of the members would motion to approve the agenda. MD motioned to approve and PV seconds the motion. The agenda was approved by consensus.

**Approval of Minutes**

MC emailed the minutes of the meeting of 05/11/16 to the members ahead of today's meeting with sufficient time to review and return comments/corrections. DV had emailed a correction ahead of the meeting: *"In the mural section, it was noted that I said basement lobby area. However, the area in question is the main lobby area near the north entrance, on level 1, not the basement."* DV inquired if MC had made the correction and MD replied that she had.

LR inquired if there were any corrections to the minutes. There being none, LR inquired if one of the members would motion to approve the minutes. VS motioned to approve and PV seconds the motion. The minutes were approved by consensus.

**SAC Proposed Budget 2016-17**

- Each member was provided with a copy of the proposed 2016-17 SAC Budget at the meeting of 05/11/16. Due to lack of quorum, the budget could not be voted upon however line items were discussed and clarification provided to any questions.
- LR inquired if there were any additional questions regarding the proposed budget.
  - PV inquired if the line item under "Tenant Improvement": BRC in the amount of \$17,032.80 included the quote for the projector and was the projector approved.
    - PV clarified that the amount for the projector actually was not included in the remodel quote. The projector quote is an additional \$1,550.20.
    - MC noted that the request for the projector was approved with the stipulation that the space it was in be made available for booking by other tenants and student groups. PV is to work with DV to quantify that arrangement.
    - With the inclusion of the quote for the projector, the new total for the budget is \$ 944,564.60.

- MD inquired if there is a quote available for the proposed mural project. Per DV, no, since that is a project still in development. He noted that the line item for “Wayfinder signage” is separate from the mural project.
- LR restated that the undecided items from the CPO request have been pulled and will be addressed next year.
- Per DV the custodial line item is projected with inclusion of full time employees. The custodial model is still under review and TBD is how the new custodial staff will be utilized.
- MD inquired if the gender neutral restroom/lactation station were reflected in the proposed budget. Per DV since they are part of larger campus initiatives, they are not. They are being considered a Recreation project, not a SAC building project.
- There were no further questions and LR asked if any of the members would like to make a motion to vote on the proposed 2016-17 SAC budget.
  - MD so motioned and PC seconds the motion.
  - A vote by show of hands was taken with the following outcome: 6 approve, 0 disapprove, 0 abstain. The 2016-17 SAC Budget was approved unanimously.

### **Subcommittees**

Space & Community Relations – no update

Sustainability and Maintenance – no update

Future Improvements & Technology

- LR reminded that at a prior meeting JK proposed an alternative idea for the mural project and that he would be in contact with MD. Per MD they have not communicated yet. Per DV the initial idea was to update the mural with current photos, however, JK suggested changing the mural to reflect the very interesting history of the Student Activities Center. Additionally pursuing a SAC mural project would be the pervue of the 2016-17 SAC BOG. DV noted that murals and photos in general may be placed in other areas of the SAC.

### **Building Updates**

- 05/26 Basement cleanup! Please mark “stuff” to be thrown out not only from the basement but in your units as well. Facilities will pick “stuff” up. Be sure to let DV know what “stuff” needs to go so the wrong “stuff” isn’t tossed instead.
- 06/01 construction scheduled to begin on the gender neutral restroom/lactation space. Poster size notices to be posted. Additionally, DV will provide flyers to all units.
  - MD suggested that the posters/flyers include language advising to expect noise. DV noted that he tried to avoid being too wordy in the posters out of concern that people wouldn’t read the posters if there was too much on them. He and his staff are sensitive to the needs of students studying for finals and during finals week.

### **Announcements**

- LR invited all to tonight’s CPO reception at the Alumni Plaza in the Anderson School starting at 5:30pm.
- 05/26 Transfer Student Carnival in DeNeve Plaza from 6:00 – 8:00pm.
- 06/01 Veterans Reception at JWAC
- 06/02 Guardian Scholars Reception
- 06/12 Parenting Students Graduation at DeNeve.

The meeting was adjourned by LR at 1:03.