

Experiential Programs Intern

The Outdoor Adventures, Experiential Programs Intern will lead experiential programs, and work closely with current staff on the UCLA Challenge Course. A challenge course is a unique, exciting tool for adventure, teambuilding, and leadership development. The UCLA Challenge Course is nestled in the trees at Sunset Canyon Recreation Center. Our course features 8 high ropes climbing elements and numerous low ropes elements. Teams or groups (e.g. student organizations, class cohorts, department professional staff, nonprofits, corporate teams, etc.) reserve private teambuilding events to take place on our course, led by our staff of Facilitators. The Intern will take on a leadership role that includes delivering daily programming on the challenge course, training/supervising student staff, ensuring compliance with policies/procedures, managing risk, developing program curriculum for clients ranging from corporate to youth, and delivering top-notch customer service and event support.

Job Qualifications

Required

- Be at least 18 years of age
- Have First Aid/CPR certifications (by first day of employment)
- Submit to criminal background check
- Experience working in recreation department and/or related field
- Possess effective interpersonal skills and a strong desire to learn
- Be willing to work variable and extended hours
- Be legally allowed to work in the United States

Preferred

- Experience working on a challenge course or leading similar experiential team building activities
- ACCT Level 2 Challenge Course Practitioner certification

Job Expectations

- Collaborate with challenge course staff to setup, plan, and lead building programs for up to 10-150 people at a time. Daily duties include performing pre-use inspections, planning activities that appropriately achieve clients' desired outcomes, operating high-ropes climbing elements, leading low-ropes and other ground-based activities, completing daily paperwork, replenishing supplies, and course upkeep.
- Daily work duties can involve access climbing high ropes elements. The ideal intern candidate is excited to learn and perform work duties at height. All training and equipment is provided.
- Coordinate with University colleagues (e.g. SCRC facility, Facilities Management Custodial, Youth & Family Camps, etc.) and event vendors (e.g. caterers, third-party facilitators, rental delivery, etc.) in broader event needs and support.
- Ensure that all UCLA Challenge Course protocols are met and that University policies are enforced. This includes, but is not limited to, ensuring that:
 - Climbs are set up and operated in line with UCLA Challenge Course operating procedures
 - Equipment is used appropriately
 - University policies are enforced



- Daily documentation is completed and appropriately stored
- Judgment calls are approved and finalized by the Lead Facilitator
- Course is unlocked at the start of staff work times and locked secure at the end of staff work times
- Pending prior experience/skill and interest, there may be additional opportunities to receive training and take on responsibility for: high angle emergency rescues, staff supervision and training, and special projects (marketing, equipment management, training, compliance, and more).

Pay Rate

Each intern will be paid \$350/biweekly, plus a full University Housing and Dining plan (the housing and meal package is estimated at \$3,800 and is treated as taxable income by the IRS).

Apply and Contact:

To apply, please complete the application found at www.recreation.ucla.edu/summerinternships.

Please direct any questions about this position to Michelle Perrault at mperrault@recreation.ucla.edu.

